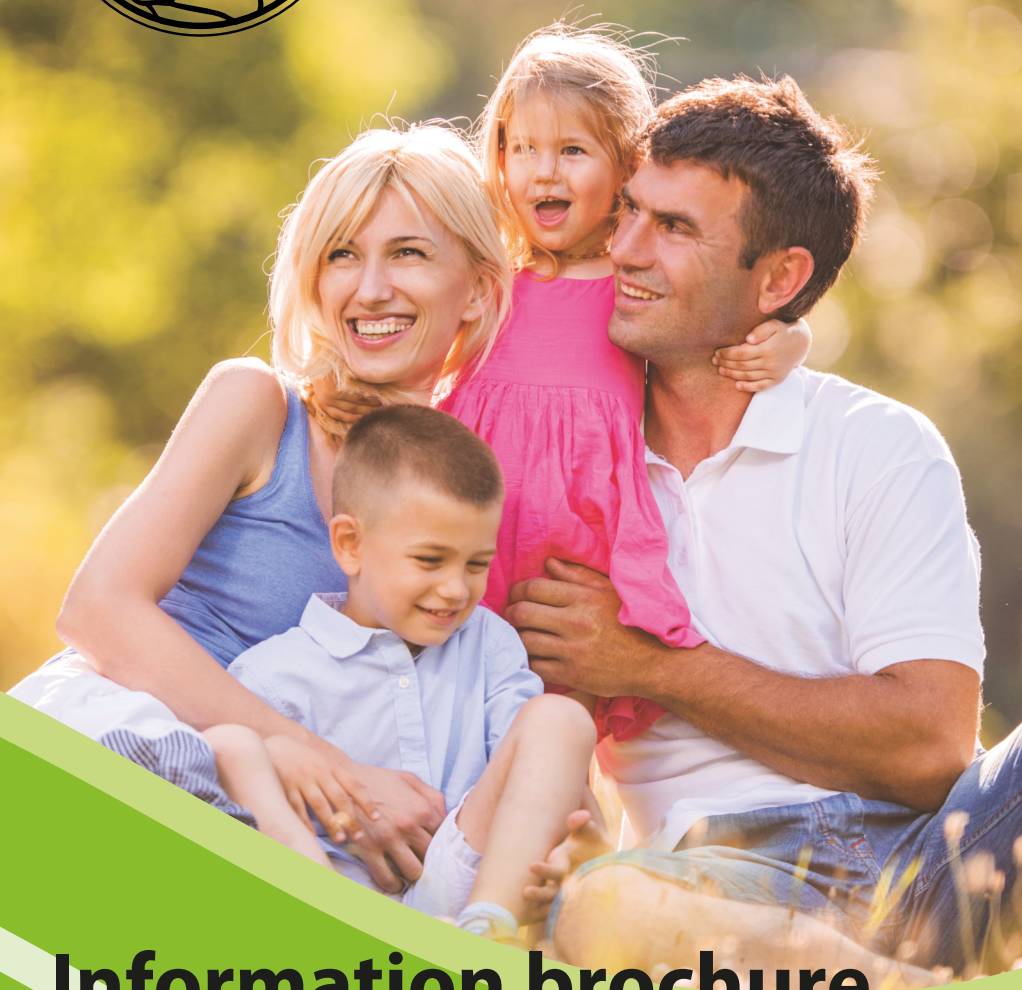




Gastouderbureau

toppie!



Information brochure
for parents



Gastouderbureau

toppie!

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**“Gastouderbureau Toppie
provides childminding services
throughout the Netherlands!”**

Gastouderbureau Toppie

Gastouderbureau Toppie is a nationally registered childcare agency. Our services include matching and supporting both parents and childminders across the Netherlands. We also ensure a stable and safe childcare environment for children from birth through primary school age, either in the home of the parent or the childminder.

A good feeling

As a parent, you want to feel good about the care your child receives. That's why Gastouderbureau Toppie carefully selects a childminder who suits your family's needs. We ensure high-quality, professional care by setting high standards and offering continuous support to our childminders. With Gastouderbureau Toppie, your child is cared for in a safe and trusted environment by a dedicated childcare professional.

Personal contact

At Gastouderbureau Toppie, we value personal contact with parents. That's why you will have a dedicated contact person from your local office. This person is your go-to for both pedagogical and administrative questions.





**“Gastouderbureau Toppie
regularly checks my
childminder’s home for safety,
that gives me peace of mind.”**

Types of childcare

Childcare by a childminder has many advantages compared to daycare centers, after-school care, or preschools. Due to its small scale, more attention can be given to your needs and your child's home routine. At the same time, quality is ensured because the care is arranged through a registered agency.

There are two types of childcare to choose from:

1. Childcare in the childminder's home

Your child(ren) will be cared for in the childminder's home. Children from multiple families can be cared for, up to a maximum of six children per day.

Benefits:

- Children from different families are cared for together, which helps develop their social skills.
- The childminder's home is specially equipped for childminding.
- You don't need to make any adjustments to your own home.



2. Childcare in your own home

Childcare takes place in your own home. The childminder comes to your place.

Benefits:

- The care takes place in a familiar environment for your child(ren).
- Your home is checked by the childminding agency to ensure it meets legal safety standards.
- The childminder can fully focus on your child(ren) and adapt to your daily rhythm.





**“It’s wonderful for the children
to be cared for in a familiar
and comfortable environment.”**

Finding a childminder

If you're looking for childcare, Gastouderbureau Toppie offers reliable, small-scale care through one of our trusted childminders. We'll help you find the right match for your family.

After registering with Toppie, your local contact person will get in touch to schedule an intake meeting. During this meeting, you can discuss your childcare needs and preferences. Based on this, we'll help you find a registered childminder who's a great fit for your family.

Introduction

You'll be introduced to one or more childminders who may be a good match. It's important that you feel comfortable. Your contact person will also be present at this meeting to support you.

If you've already found a childminder yourself, you're also welcome to register together with us.



Match!

Once you decide to move forward with a childminder we've introduced, a follow-up meeting will be scheduled. During this meeting, you'll confirm the childcare arrangements, with support from your contact person from Gastouderbureau Toppie. After that, the official contract can be drawn up.

Switching agency

You are free to choose which childminding agency you work with. Already registered with another agency? Switching to Gastouderbureau Toppie is easy, we'll gladly guide you through the process.





**“Fun magazines where
your children can learn
and explore!”**

Pedagogical goals

Gastouderbureau Toppie works with four essential pedagogical goals. We believe it is important that all childminders affiliated with Gastouderbureau Toppie pay attention to these goals during childcare:



Ensuring emotional safety



Transmitting values and norms



Developing social skills



Developing personal skills

Pedagogical support kits

Childminders registered with Gastouderbureau Toppie make use of our pedagogical support kits. We offer various kits tailored to different age groups. These kits help childminders provide high-quality, development-oriented care.





**“Gastouderbureau Toppie
makes sure my childminder
meets all the required
standards.”**

Quality

To ensure the quality of childcare, we set the following standards for our childminders:

- The childminder is at least 18 years old.
- The childminder speaks Dutch, Frisian, or a recognized regional dialect.
- The childminder holds at least an MBO Level 2 diploma in Healthcare & Welfare (Zorg & Welzijn) or a similar recognized qualification.
- The childminder has a valid Pediatric First Aid (EHBO) certificate from a recognized provider.
- The childminder (and household members) holds a valid Certificate of Conduct (Verklaring Omtrent Gedrag) and is registered in the National Childcare Registry (Personenregister Kinderopvang).

In addition to the high standards we apply when selecting our childminders, we ensure quality by regularly visiting both the childminder and the childcare location. During these home visits, we check whether the childminder and the location still meet the required standards.



Complaints procedure

At Toppie, we strive to provide high-quality childminding services. However, if you do have a concern or complaint, we encourage you to discuss it first with the people involved. If the issue remains unresolved, you can contact your contact person at Gastouderbureau Toppie or our head office. Report your concern as soon as possible.

If you believe that your complaint has not been handled adequately by Gastouderbureau Toppie, you can escalate it to the Childcare Complaints Desk (Klachtenloket Kinderopvang). The Complaints Desk will review your complaint if it meets their acceptance criteria.





**“Gastouderbureau Toppie
takes my concerns seriously.”**

Childcare costs

The cost of childminding consists of two parts: the childminder's hourly rate and the agency's service fee. A part of these costs may be reimbursed through the childcare allowance (kinderopvangtoeslag).

At Gastouderbureau Toppie, childminders set their own hourly rate. In addition, you pay agency fees for our mediation and ongoing support. Both rates are adjusted annually (indexed).

For the current hourly rate, please ask your childminder or your local contact person. For agency fees, contact your local contact person.

Childcare allowance

The amount of childcare allowance you are entitled to depends on several factors:

- your (joint) income
- the number of hours you work
- the number of children
- the type of childcare.

You may receive allowance for up to 230 hours per child per month. Please note: the government sets a maximum hourly rate eligible for reimbursement each year.



You can calculate, apply for, or update your childcare allowance on the Dutch Tax Authority website (Belastingdienst).

Gastouderbureau Toppie is also happy to assist. Please contact your local contact person for support.



Collaboration with De Gastoudercentrale

Gastouderbureau Toppie works with the service organization De Gastoudercentrale, which has years of experience in supporting the childminding sector. As a parent, you can also benefit from their services.

Gastoudermarktplaats

On the online Childminder Marketplace (Gastoudermarktplaats) of De Gastoudercentrale, you can find registered childminders in your area and contact them via Gastouderbureau Toppie.

Opvangapp

For registration, invoicing, and other administrative tasks, Gastouderbureau Toppie uses the Opvangapp from De Gastoudercentrale. This user-friendly website gives you 24/7 access to your invoices, payments, and childcare data.



Payments

Payments are securely processed by De Gastoudercentrale through a third-party trust account (Stichting Derdengelden Gastouderopvang).

Annual statement

At year-end, you'll receive a detailed annual statement of childcare hours and costs, which you can use for your tax return.



DE GAST
O U D E R
CENTRALE





Kantoorformule: Topje bemiddelt de relatieverbinding in NL

Uw relatieverbinding is de kern van uw succes. Het is de basis van uw bedrijf en de sleutel tot uw groei. Topje helpt u om uw relatieverbinding te versterken en te onderhouden. We bieden u een breed scala aan diensten en producten die u helpen om uw relatieverbinding te verbeteren en te onderhouden.

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Contact

**For questions or additional information, you can contact
Gastouderbureau Toppie by phone at 0413 87 00 68**

Gastouderbureau Toppie is available Monday through Friday from
9:00 AM to 5:00 PM.

Visit www.gobtoppie.nl to find your nearest office.

We look forward to welcoming you to
Gastouderbureau Toppie!



Gastouderbureau

toppie!



Gastouderbureau Toppie!

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